

# GCAT Volunteer Opportunity

## Event Attendant

**Volunteer Title:** Event Attendant

**Volunteer Reports to:** Board of Directors

**Summary:** The Event Attendant participates in key local events around Guelph on behalf of GCAT, managing the GCAT table or booth. The Event Attendant sets up and takes down the GCAT table with all related tabling material, talks with event attendees about GCAT's mission, goals, and activities. Some events that GCAT has participated in the past include Hillside Festival, eMERGE's EcoMarket, the Resilience Festival, the Guelph Farmers Market, and more.

**Essential Duties and Responsibilities:**

- Transporting tabling material
- Setting up/tearing down tabling material
- Being a spokesperson for GCAT
- Providing information and answering questions to event attendees

**Requirements:**

- Must present a professional appearance and a friendly manner
- Must be dependable and punctual
- Be courteous and personable when dealing with the public
- Be fairly self-directed, willing to take initiative, and ask for help when needed

**Training & Supervision:**

- Attend general volunteer orientation
- Connect with Board Member prior to event for event specific details

**Benefits:**

- Access to amazing local events
- Connecting with change makers and local community members
- Experience with public communicating and tabling
- Joining the GCAT family!

We can't do it without you! Thank you for being part of our team.

**Evaluation:** All volunteers complete a 30 day evaluation both receiving and giving feedback

**Time Commitment:** Usually 4-6 hours per event.

Reach out to [info@gcat.ca](mailto:info@gcat.ca) if you are interested in this position! Thanks!